**Appointment of a Chairman for the Membership Meeting**

POLICY

In accordance with the South Platte Valley Historical Society bylaws, specifically Article IV, Section 4 - Regular Monthly Meetings of Membership, the board of directors shall appoint annually a chairman for the membership meetings.

The board of directors shall appoint a member in good standing with the South Platte Valley Historical Society.

The Board of Directors shall solicit recommendations for the chairman of the membership meetings from the membership.

PROCEDURE

In January of each and every year, the Board of directors shall solicit recommendations for the chairman of the membership meetings from the membership.  Solicitations shall be made but, not limited to, through email; the SPVHS newsletter; the website; and at the annual meeting.

The board of directors shall consider any recommendation or nomination of any member in good standing for the chairman position. A member recommended or nominated shall have the opportunity to address the board of directors at the February board meeting.

The board of directors shall make their appointment at the February board meeting. The board of directors may, at their discretion, appoint a co-chair or vice chairman for the membership meetings.

*Term*: The term of the appointment shall be for one year and will commence with the March membership meeting. There shall be no limit on the number of terms.

*Responsibility of Chairman:*  The chair is responsible for setting the educational topic for meetings and getting guest speakers. The chair will also keep the Board of Directors informed of any request for format change of the membership meeting; cancellation of meetings; or issues that may arise at membership meetings.